

Downtown Prior Lake Ladies' Night Out-VENDORS

Thursday, September 11, 2008 Set up completed by 5:30 pm

Registration begins at 5:30 pm

Celebrate; It's Ladies Night Out

There is no better way than to spend an evening with your girlfriends and enjoy celebrating the night with friends. We are looking for businesses that cater to women. Chamber members are encouraged to promote their business by having an exhibitor space downtown. Set up should be completed by 5:30 pm and closed approximately at 8:15 pm. Please clean up and meet us all at the Prior Lake VFW by 8:30 pm. The Chamber will be distributing goodie bags at check in for the ladies; inside the bag will list all the businesses that are participating and their "special" that night.

COSTS, RULES AND REGULATIONS ARE:

- Prior Lake Chamber member in good standing
- Gift item for a drawing at YOUR BOOTH (LET US KNOW HOW MANY DRAWINGS YOU HAVE)
- Provide appetizer/hors d'oeuvre/chocolate/trinket/etc for the Ladies
- Vendors must furnish their own display.
- Alcohol at licensed establishments only!
- Electrical power, regardless of location is available on a first come, first served basis.
- The Chamber provides vendor locations in the VFW, Club Prior, Chamber Tent and City Sidewalk.
- Inside at the VFW and Club Prior, the cost is \$75
 - 6 foot table will be furnished at the VFW.
 - 5 foot table will be furnished at Club Prior.
- Beneath the 20 x 30 Chamber Tent for \$50 each
 - You will need to provide up to a 6 foot table
- Along the City's sidewalks for \$25 each
 - You will have a 10 foot location to set up vendor space.
 - The City Sidewalk's vendors will not be relocated due to unforeseen weather.
 - The Chamber does not furnish tents and/or tables along the sidewalk
- Ladies Night Out will be held rain or shine and no refunds will be offered due to inclement weather.
- Vendors assume all responsibility for loss, personal injury and/or for any other damage to its property or merchandise and agrees to indemnify and hold harmless the Chamber, its officers, directors, committee members, etc.
- The Chamber neither offers nor carries insurance covering damage or injury resulting from vendors' actions, products, services, decisions and/or negligence.
- All payments and deposits are non-refundable.

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REGISTER EARLY to avoid disappointment-LIMITED

***I have read the rules and regulations for Ladies Night Out from the previous page.*

Signature: _____

____ Yes, I'm a downtown business- Chamber member and we will participate

____ Yes, I'm a non-downtown Chamber business and would like to have a booth
(it will be based on first come, first served.)

____ VFW @ \$75 _____ Club Prior @ \$ 75 _____ Chamber Tent @\$50 _____ Sidewalk @\$25

____ Electricity @\$10

____ Yes, I'd like to have a NON-PAPER SAMPLE in the goodie bag (550 items -drop off by Aug. 29) FREE
*All paid attendees, booth rentals, business owners participating will be receiving a tote bag.

____ # of drawings I will be giving away (at least 1 is required per business)

**My Special is _____

**Email: _____

**Name: _____ **Company: _____

**Location requested: _____ Electricity: Yes/No (VERY LIMITED)
We will do our best to place you in your designated location. Groups of businesses might want to consider a generator

**Payment must be enclosed for reserving a location.

FAX 952-440-1611
with Credit Card # _____ Exp.Date _____ CVS# _____
(MasterCard or Visa only)

Signature: _____

Please send completed form by August 15 to : Prior Lake Area Chamber of Commerce,
PO Box 114
Prior Lake, MN 55372,

Questions call 952-440-1000 or www.priorlakechamber.com. Fax is 952-440-1611.